

Acknowledgement

The *Student Agenda Book* is a document which provides rules, expectations, and consequences for student behavior and is designed to work in conjunction with the *Appoquinimink School District Student Code of Conduct*, found in a separate document. We ask that you review the *Student Agenda Book* and the *Student Code of Conduct* with your child(ren) and have a discussion regarding school expectations.

Please sign below to acknowledge that you have received/read the *Student Agenda Book* and that you understand your child is expected to adhere to the guidelines.

Parent Signature

Date

This is to confirm that I have received a copy of the Middle School Student Agenda Book and that I am to adhere to the guidelines.
I also understand that no pages are to be torn out of the agenda book all year.

Student Name (Please Print)

Return this signed sheet to your homeroom teacher
by September 5, 2007.

****Parents, please be aware that the Appoquinimink School District Student Code of Conduct is a separate document and will be given to every student at the beginning of the year and reviewed. It is not contained in this agenda book****



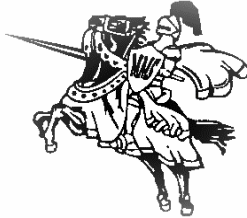
Appoquinimink School District 2007 – 2008

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STUDENT-PARENT AGENDA BOOK

Student _____ Grade _____ Homeroom _____

TABLE OF CONTENTS

I. AN IMPORTANT MESSAGE__5

II. GENERAL POLICIES_____5

Academic and Behavioral	
Expectations_____	5
Academic Program_____	5
Aerosol Sprays_____	5
Awards Assemblies / Honor Roll_____	5
Buses_____	6
Cafeteria_____	6
Celebrations_____	6
Cell Phones_____	6
Communication / Parent Involvement_____	6
Counseling Services_____	6
Dances_____	7
Discipline_____	7
Dress Code_____	7
Emergencies (Late Openings, Early)	
Closings and Cancellations_____	8
Extracurricular Activities_____	8
Grading Policy_____	8
Gum and Candy_____	8
Hall Behavior_____	8
Homeroom Procedures_____	8
Homework_____	8
Intramural Sports_____	9
Library/Media Center_____	9
Lockers_____	9
National Junior Honor Society_____	9
Positive Behavior Support (PBS) _____	9
Personal Possessions / Valuables /	
Lost & Found_____	9
Promotion Policy_____	10
Responsibility for School Materials_____	10
Telephone_____	10
Visitation Policy_____	10
Withdrawals_____	10

III. ATTENDANCE / ABSENCES / TARDINESS_____10

Student Absences_____	10
Attendance for Extra-Curricular	
Activities and Dances _____	11
Tardiness Policy Regarding	
School and Class _____	11
Pre-Arranged Absences_____	11
Early Dismissals_____	11
Attendance on Field Trips_____	11
Make-up Work_____	11

IV. HEALTH_____12

Physical Check-up_____	12
Medication Policy_____	12
Non-Prescription Drugs _____	12
Student Health _____	12
Emergency Cards _____	12
Student Accident Insurance_____	12

V. CALENDAR (2006-2007) _____13

VI. DOE/APPOQUINIMINK SCHOOL DISTRICT POLICIES _____14

Section 504 _____	14
Title IX _____	14
Tobacco Policy _____	14

VII. DELAWARE STUDENT TESTING PROGRAM, GENERAL RUBRIC FOR WRITING/ALL GRADES _____15

I. AN IMPORTANT MESSAGE



Welcome to middle school! We encourage you to take advantage of and enjoy this experience. It will require that you make a sincere commitment to your academic responsibilities and to your social and emotional development. The school expects you to mature academically, socially, and emotionally; to develop good, individual problem-solving and decision-making skills; and to demonstrate moral and responsible behavior. The school will provide you with opportunities to succeed and assist you in understanding that you are responsible to authorities other than your parents.

Research shows that when parents are involved in their child's education, the child tends to be more successful in school, and we welcome parental involvement. Although the school, your parents, and you share the accountability for your education, development, and success, the primary responsibility rests with you, the individual, through self-discipline. We hope that you will work hard, participate in extracurricular activities, and experience success.

II. GENERAL POLICIES

ACADEMIC AND BEHAVIORAL EXPECTATIONS

The school expects parents and students support as we strive to reach the highest scholastic and personal standards. It anticipates that students will be honest, respectful, compassionate, tolerant, self-disciplined, and focused regarding academics and behavior. Further, the school hopes that individuals will display positive leadership and strong organizational skills, use clear and appropriate communication, and take responsibility for their actions and decisions.

Students must keep their *Student Agenda Books* **with them at all times and are responsible for** knowing and observing its policies. **All pages are to remain in the agenda book all year.** The agenda book will be used as a communication tool between the home and school, as well as serve as the students' hall passes during school hours.

If you lose your handbook, you must pay \$10.00 for a new one.

ACADEMIC PROGRAM

The state requires that students study: English/Language Arts, Mathematics, Science and Social Studies. Additionally, the school offers courses in the following related arts: Agricultural Science, Art, Computer Literacy, Document Processing, Enrichment, Fitness, Health, Instrumental Music, Musical/Piano Keyboarding, Language Arts Enrichment, Mathematics Enrichment, Physical Education, Reading Enrichment, Vocal Music, and World Language.



In addition to the regular academic program, all students participate in Talent Development, which is designed to nurture and expand their talents and abilities. Students complete broad and in depth investigations on a variety of subjects and ultimately create a service or a project.

AEROSOL SPRAYS



Students are not allowed to have aerosol sprays of any kind in school. Deodorants and perfumes must be in roll-on or solid form. Wet-Wipes are also acceptable. Many staff, students, and bus drivers have severe allergies, thus when exposed to aerosol sprays, are subjected to serious health risks.

AWARDS ASSEMBLIES / HONOR ROLL

Students can earn awards in academic achievement, improvement, effort, perfect attendance, and citizenship. Students who earn an "A" in each subject receive "Principal's/High Honors", and individuals who attain a "B" or higher in each subject attain "Honors" status. Awards assemblies are held at the end of each semester.

BUSES

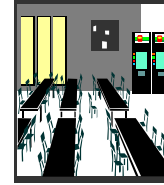
Students are expected to be at their assigned bus stops at least ten minutes before their scheduled times because of unforeseen traffic or weather conditions. Parents should calculate an error of ± 10 minutes regarding pick-up and drop-off times. For example, if a student has an assigned pick-up time of 6:55 a.m., he can expect the bus to arrive at his bus stop between 6:45 a.m. and 7:05 a.m.



Individuals must ride their assigned buses and get on/get off at their authorized bus stops only. **Students or parents cannot change bus assignments.** In cases of emergency, parents must contact the transportation office at 376-4132 to request a temporary change of assignment. Do not contact the school. Only students who participate in school-sponsored, after school events, may ride the activity bus. Snacks and beverages on school buses are prohibited.

CAFETERIA

Students may bring lunches or purchase platters, beverages, and snacks. Regular platter prices are \$.85 for breakfast and \$1.50 for lunch. Students who purchase meals on the twenty-meal prepayment plan receive a free twenty-first meal. Students/Families may qualify for free and reduced meals and can obtain the appropriate forms in the main office. For individuals who qualify, the reduced rate costs are \$.30 per breakfast platter and \$.40 per lunch platter. Snacks and a la carte are not part of the prepayment/free and reduced plans. Students must bring additional monies for these items.



The school expects students to respect their peers, property, and staff members. Individuals must remain seated except to purchase items, return trays to the dishwashing area, or place trash in receptacles. Students are to leave tables and floors clean and may not take food or beverages from the cafeteria.

CELEBRATIONS

The school discourages the celebration of individual birthdays and special events, as they tend to disrupt the general educational process. The office prohibits and is not responsible for the deliveries of balloons, flowers, and gifts.



CELL PHONES Cell phones can be a convenient means of communication; however, students are not permitted to use cell phones during the school day. Cell phones must be turned off prior to entering the building. Students who have their cell phones out/on during the school day, this includes text messaging and/or taking pictures, will have them taken away. Parents will be contacted to arrange the return of the phone.

COMMUNICATION / PARENT INVOLVEMENT

The school distributes interim progress reports and report cards. In addition, it maintains its own website.

Everett Meredith Middle School's Website is:

Louis L. Redding Middle School's is: <http://www.reddingms.org>

The Appoquinimink School District Website is: <http://www.apposchooldistrict.com>



Look for our newsletters throughout the school year and listen for our Alert Now phone messages for upcoming events.

Research proves that students whose parents are involved in their children's education and lives tend to be more successful academically, socially, and emotionally. The school encourages parents to monitor their children's academic and social activities and to telephone or email their children's teachers immediately when they suspect that their children are experiencing difficulties. Early and consistent communication, parent-teacher conferences, and corrective action can make the difference between failure and success. Further, parents can be involved in their children's education by volunteering their time and skills and participating in organizations and committees. Interested parents should contact the school.

COUNSELING SERVICES

Counselors are available to assist students with academic, personal/social, and career development choices. Students must have valid, written permission from staff members to visit the counselors. Scheduled appointments are available. Although most visits are student initiated, parents are encouraged to contact the counselors by phone or email with concerns regarding their student as well.

DANCES

Students may only attend dances at their assigned school. No outside guests are allowed to attend the dances.



Students must attend at least four classes on the day of a dance in order to attend. Any student who is suspended on the day of the dance may not attend. Individuals may not leave a dance before its end. The code of conduct will be enforced at all Middle School activities, including school dances. Students are expected to be picked up on time. Students picked up late may be restricted from attending future dances.

DISCIPLINE

When students are cooperative and respectful, teaching and learning occur. The school expects appropriate behavior and encourages it through our Positive Behavior Support (PBS) program. The school distributes the *Student Agenda Book* and the *Student Code of Conduct* to every individual and discusses these documents with them at the beginning of the school year and continually updates and discusses the expectations during. Parents are expected to read and review the *Student Agenda Book* and the *Student Code of Conduct* with their child. Each student is responsible for knowing and observing the policies listed in both documents while on school grounds, at the bus stop, on the school bus, walking to and from school, and at school and district sponsored activities. Parents and students are asked to sign the signature pages in each document and return them to the homeroom teacher.

DRESS CODE

The school requires students to dress appropriately for school and extracurricular activities. The school does not permit clothing, shoes, or jewelry – or articles worn as such – that are distracting, hinder the educational process, are a safety issue, or are inappropriate.

- Headwear of any type may not be worn – male and female. This includes hats, hoods, sweatbands, bandanas, scarves, sunglasses, or head covering of any type. (Note: The only exception to this rule is documented religious reasons.)
- Outerwear is not permitted while in the building. Jackets, winter coats, trench coats, leather coats/jackets, and raincoats must be placed in lockers upon entering the school building. (Fleece and warm-up jackets will be permitted)
- Shorts and skirts are acceptable attire; however, the length must not be more than 3 inches above the knee.
- Shirts must have sleeves, must cover the waist, and will not be low cut or see-through. (There will be no tank tops, halter tops, tube tops, see-through shirts, muscle shirts, lace up tops, or belly shirts)
- Footwear must be worn at all times. (Flip flops, sandals, open-toed shoes, and bedroom slippers are not permitted)
- Clothing must be worn as intended
 - Pants must be worn properly and are to be pulled up and secured at the waist.
 - Undergarments are not to be visible.
 - Shirts must be worn as intended.
 - Pajamas are not permitted
- Student apparel that advertises, glorifies, or symbolizes any illegal substances or any substances illegal to minors, containing derogatory phrases, profanity, or glorifies violence or criminal behavior are not permitted to be worn.



Students may not wear lewd, suggestive, or excessively tight clothing, clothing with writing on the backside, spiked jewelry or long chains.

EMERGENCIES (LATE OPENINGS, EARLY CLOSINGS, CANCELLATIONS)



Listen to the radio or watch the morning news for late openings, early closings, cancellations, and other emergencies – **DO NOT TELEPHONE THE SCHOOL.**

Please check the district web site first as it is updated immediately

<http://www.apposchooldistrict.com/>

WDEL---1150AM	WNRK---1260AM	WILM---1450AM
WDSD---92.9FM	WSTW---93.7FM	WRDX---94.7FM
WJBR---99.5FM	WXCX---103.7FM	CBS/ABC/FOX/NBC

The Appoquinimink School District will use the ALERTNOW system to notify parents in the event of an emergency. This system has the ability to phone parents and give detailed information within a few minutes of its use.

In the event that an urgent situation occurs at one of the nuclear power stations in New Jersey, emergency management officials have developed health and safety plans to protect Delaware residents. They will notify the Appoquinimink School District. If necessary, the district will move children by bus to Caesar Rodney High School, 239 Old North Road, Camden-Wyoming, Delaware. Parents will receive information as to how to pick up their children by listening to the local Emergency Broadcast System (EBS) Station listed above or by calling the Delaware Division of Emergency Planning and Operations at 1-800-292-9588.



EXTRACURRICULAR ACTIVITIES



Extra-curricular activities include: Art Club, Band, Business Professionals of America, Computer/Website Construction Club, Drama Club, FFA (Agricultural Science), Intramural Sports, Jazz Band, Library and Office Aides, Math League, Math 24 Challenge, National Junior Honor Society, Science Olympiad, Special Olympics, Student Council, Technology Student Association, and Yearbook. Parents and students should contact the school’s guidance department or administration for details. Students are expected to be picked up on time. Students picked up late may be restricted from attending future activities.

GRADING POLICY

Grading criteria include oral and written assessments including – tests, projects, reports, presentations, portfolios, and homework. Parents should direct questions concerning grading to the teacher.

The scale is: **A+ = 97 – 100 A = 93 – 96 A- = 90 – 92 B+ = 87 – 89 B = 83 – 86 B- = 80 – 82**
C+ = 77 – 79 C = 73 – 76 C- = 70 – 72 D+ = 67 – 69 D = 63 – 66 D- = 60 – 62 F = 59 and below

GUM AND CANDY



Students are expected to adhere to the classroom expectations and procedures regarding gum and candy. All gum and wrappers are to be disposed of appropriately, by placing in trash cans; not under furniture, on floors, or in water fountains. Repeated non-compliance to classroom expectations and procedures could result in a referral for defiance.

HALL BEHAVIOR

Students should walk to the right in halls and on stairways, moving without stopping, keeping their hands to themselves, and cooperating with staff members. Individuals are not to loiter, litter, yell, or use profane/abusive language. **Students who are not at their assigned locations must have a signed agenda book.**



HOMEROOM PROCEDURES

The school requires students to be quiet, orderly, and seated in their assigned seats when homeroom begins. This allows everyone to hear announcements and teachers to take attendance accurately. Individuals must stand during the Pledge of Allegiance: **“I pledge allegiance to the flag of the United States of America and to the republic for which it stands, one nation, under God, indivisible, with liberty and justice for all.”** Students who have legitimate business outside of homeroom must report to homeroom first, and have the agenda book signed.

HOMEWORK



Meaningful homework assignments are part of the education program. Students should complete them independently. Teachers will define homework activities, taking into account individual abilities and other assignments. Students, with help from parents, need to organize their time to fulfill their school responsibilities, yet have social time with family and friends. Parents should check homework assignments and monitor their children’s progress closely.

INTRAMURAL SPORTS

Intramural sports play a major role in the physical, social, and emotional development of an individual. Field hockey and flag football are available in the fall, basketball in the winter, and co-ed volleyball in the spring. Participation is voluntary and written parental consent is required.



The teachers in charge place individuals on teams, with each team containing a small number of students, to afford maximum participation. A formal uniform is not mandatory; however, individuals must wear sneakers and athletic attire. Each sport begins with a clinic or demonstration. The teachers in charge will assume responsibility for the students throughout the duration of the activity. Students are expected to be picked up on time. Students picked up late may be restricted from attending future activities.

LIBRARY / MEDIA CENTER



The library-media center is available to students during the school day. The media specialist provides procedures and assists students with their book selection, research, and organizational skills. Computer access, Book Fairs, and Accelerated Reader testing are among the services available in the library.

LOCKERS

The school assigns lockers to students. Students are responsible for the security and care of the lockers. Individuals may not switch lockers and should not give their locker combinations to other students. Lockers are district property – the administration reserves the right to search them at any time. Locker use is permitted at designated times or with staff permission and a hall pass.



NATIONAL JUNIOR HONOR SOCIETY



Membership in the National Junior Honor Society is an honor and responsibility bestowed by the faculty and based on specific criteria: scholarship, service, leadership, character, and citizenship. Each student considered for membership must have at least a “B” average in each course. The Faculty Council will consider and may request additional information on eligible candidates in the areas of service, leadership, character, and citizenship. Students wishing to be in National Junior Honor Society should prepare by doing two community service projects and become involved in at least two extracurricular activities during the school year. Students who pass the initial screening must complete an application for membership and supply letters of recommendation. Selection for membership is by majority vote of the Faculty Council. The school will notify students of their selection/non-selection by letter. Decisions of the Faculty Council are final, with no right to appeal. Students or parents who have concerns about non-selection should contact the principal. Honor society is open to 6th, 7th and 8th grade students. Acceptance occurs in the spring each year.

POSITIVE BEHAVIOR SUPPORT (PBS)

The Appoquinimink School District Middle Schools have implemented Positive Behavior Support programs to teach students expectations, promote a positive atmosphere and decrease discipline issues. The program is multi-faceted and strives to encourage students to have responsible behavior in every aspect of school life.

PERSONAL POSSESSIONS, VALUABLES, AND LOST & FOUND



The school is not responsible for lost or stolen items - students should leave valuables at home and should not give locker combinations to anyone. They should label personal property and record serial numbers or identifying marks. Students who find items should turn them in to a teacher or to the office. Students who have lost items should check the Lost & Found and/or the office.

The administration forbids items that disrupt the educational process: iPods, PSP’s, Walkman®, Discman® and portable CD players, portable radios, MP3 players, electronic games, pagers, skateboards, fire works, caps, mace, pepper gas, stink bombs, dice, playing or trading cards, magic cards, water guns, and laser pointers.

PROMOTION POLICY

- Sixth, seventh and eighth grade students are expected to pass all four-core subjects: English/Language Arts, Mathematics, Science and Social Studies for promotion.
- In addition, the students must meet the DSTP standards to be promoted to the next grade:
 1. If a student scores at least “3” or a “Satisfactory” on both DSTP Mathematics and Reading tests, passes English/Language Arts, and passes at least two remaining core subjects (Mathematics, Science, and Social Studies), then he is promoted to the next grade.
 2. If a student scores “2” or an “Unsatisfactory” on the DSTP Mathematics or Reading test and earns at least a “C-” in English/Language Arts or Mathematics, then the student is promoted to next grade.
 3. If a student scores “2” or an “Unsatisfactory” on the DSTP Mathematics or Reading test and earns below “C-” in his English/Language Arts or Mathematics, then DSTP summer school is required for promotion to the next grade
 4. If a student scores “1” on the DSTP Mathematics or Reading test or both, then DSTP summer school is required for promotion.



RESPONSIBILITY FOR SCHOOL MATERIALS

Students are responsible for the security and care of the textbooks, library books, and other instructional materials assigned to them. The school will charge individuals for lost or damaged textbooks or materials. Students will not receive final grades until they fulfill financial obligations.

TELEPHONE

The telephones in the main office are for business and emergency use only – secretaries will not permit students to make social telephone calls. Students are expected to arrange transportation for after school activities the day before the activity. Students should have a signed agenda book to come to the office to use the phone. The nurse will contact parents when the student is ill.



VISITATION POLICY



The school encourages parents to visit the building and attend our various activities. To ensure the safety of students and staff all visitors must report to the main office upon entering and register using Ident-A-Kid, which generates a VISITORS pass. Passes must be worn and visible throughout the visit. Picture Identification may be requested at our secure entrances. If a parent wishes to visit individual classrooms or conference with a teacher, they should schedule an appointment with the teacher. Students may not bring visitors to school.

WITHDRAWALS

Parents should notify the main office at least one week in advance, when students are being withdrawn from school, to obtain the proper signatures on withdrawal forms and to return all books and materials. The administration will not forward student records to new schools until individuals satisfy financial obligations for missing/damaged books and materials.

III ATTENDANCE, ABSENCES, AND LATENESS

STUDENT ABSENCES

State law requires that children under the age of 16 attend school each day that it is in session. Students who return to school after absences must submit written excuses (to include dates of absences, telephone numbers where the school can reach parents during the day, reasons for absences and proper signatures) to homeroom teachers. The school determines whether absences are “excused” or “unexcused” as permitted by state law and school regulations. Excused absences are:

- Illness (validated by physician's note, if necessary),
- Contagious disease within the home,
- Death in the immediate family or of a close friend (not to exceed one week),
- Remedial health treatment,
- Legal business or court summons,
- Pre-arranged absences or emergencies approved or determined by the administration,
- Observance of a religious holiday
- Suspension



Students whose absences are “unexcused” receive failing grades for each assignment or test missed during periods of unexcused absence. The school refers continued unexcused absences to the social worker for court action. Students are “truant” when they are absent from school without valid excuses for more than three (3) days, when they are absent intermittently, or when they are continually late to school without sound reasons. The school refers parents who allow their children to be truant to the social worker for court action.

ATTENDANCE FOR EXTRA-CURRICULAR ACTIVITIES / SCHOOL DANCES

Students must attend at least four classes to participate in extra-curricular activities after school. Individuals who are absent on Friday may not participate in Friday evening or weekend activities.



TARDINESS POLICY REGARDING SCHOOL AND CLASS

The school expects students to attend school/be in class on time. Students who report to **school** late must report to the main office with a note from their parent/doctor/dentist, etc. They must submit notes that contain the appropriate signatures and reasons for tardiness. The main office will give the students a pass to class. Students must attend at least four (4) classes and meet the requirements for “excused” tardiness in order to be considered present for the day.

Teachers should admit to **class** individuals who are late and enforce the *Tardiness Policy*. Tardiness is “unexcused”, unless students present written excuse/pass. As outlined in the Student Code of Conduct, “Three unexcused tardy to **school** or to a **class** without authorization or approved reason” equals:

First Offense	Subsequent Offenses
<ul style="list-style-type: none"> • Teacher/Office reprimand • Teacher/student conference 	<ul style="list-style-type: none"> • Teacher/Office detention • Parent/guardian notification • Parent/teacher strategy

Students may be referred to school support staff or the Instructional Support Team for chronic tardiness.

PRE-ARRANGED ABSENCES

Parents and students who request pre-arranged “excused” absences must submit handwritten requests to the administration at least two weeks preceding the absence. Family vacations are not considered excused absences. Work will be provided upon the students return. The administration determines whether absences are “excused” or “unexcused.”

EARLY DISMISSALS

Students that request early dismissals must have prior written permission from their parents. Each request should be submitted to the homeroom teacher no later than the morning of the early dismissal. It must include a daytime telephone number where the school can contact a parent and the reason for the early dismissal. Parents must come into the main office to sign out and pick up their children. Individuals who fail to follow the aforementioned procedure may receive disciplinary action for cutting classes. Individuals must attend at least four classes and meet the requirements for an “excused” dismissal in order to be considered present for the day.

ATTENDANCE ON FIELD TRIPS

All students are eligible and expected to participate in field trips. Each teaching team or teacher establishes a field trip policy which outlines criteria for participation. In situations where student have displayed inappropriate behaviors, the team may request a parent/responsible adult attend the trip. Parents should direct questions to the particular team or teacher. The school does not record school-sponsored activities as student absences, provided the student attends the trip.



MAKE-UP WORK

The school permits students to make up assignments and tests missed when absent (suspension inclusive). Individuals will have one day for each day absent to complete make-up work. Extensions beyond the normal make-up period are made at the discretion of the teacher. The responsibility for obtaining and completing make-up work rests with the student.



IV. HEALTH

PHYSICAL CHECK-UP



The school expects every individual to participate in all activities, unless a physician's note states otherwise. Periodically the nurse checks the physical well being of each child (eyes, ears, skin, scalp, teeth, etc). The nurse reports to parents all problems that she finds during screenings.

MEDICATION POLICY

Only employees licensed to practice professional or practical nursing are permitted to administer medication. Thus, only the school nurse may dispense prescription and non-prescription medications to students. No student may take medication of any kind unless the school nurse administers it. Whenever possible, medications should be administered at home! If an individual must receive medication during the school day, a parent should bring the medication to and from school when practicable. When the student must bring the medication, the parent must notify the nurse, through telephone or written correspondence, of the medication's name, amount (quantity of pills or liquid), and dosage, the reason for the medication, and the time of administration. The medication must be in the original container, with the prescription label attached. The parent must notify the nurse each time that medication is sent. Forms are available in the nurse's office. The nurse will verify the quantity of pills or liquid as soon as the medication arrives and will notify parents immediately when a discrepancy exists. Students on a continual medication program must produce a current physician's order at the beginning of each school year.



NON-PRESCRIPTION DRUGS

With parental permission, only the nurse can administer medication.

- Students' health records should note accurate histories of allergies and medications.
- Each record should include the date, time, dosage, and purpose.
- Before the nurse administers medication, she assesses the particular complaint and symptoms to determine if she can use other measures.
- If symptoms or conditions persist, the nurse will seek medical attention.
- Medications may be considered for the following: dysmenorrhea, orthodontic discomfort, follow-up of a known medically treated injury, general malaise, severe allergic reaction, or a skin lesion.
- Proper labeling of containers and proper storage of medication is necessary.
- Nurses must use restraint at all times in the administration of nonprescription medications.



STUDENT HEALTH

A student who becomes ill at school should ask his/her teacher for a pass to see the nurse. All arrangements for sick children to be picked up are to be made through the nurse. At the beginning of each school year parent/guardians are asked to complete a pink emergency card for each student. The cards are kept in the nurse's office. Parents/guardians are reminded that if your child's health needs, address, phone numbers (work, home or cell) change during the school year, it is important to inform the nurse, as well as the main office. All 7th and 8th grade students are now required to have the Hepatitis B Immunization series.

EMERGENCY CARDS

The school distributes emergency cards to each student at the beginning of the year. Parents are expected to fully complete them and return the cards to the homeroom teacher. The cards are maintained in the nurses' office for use during emergency situations to contact parents. Please update the card with any changes in home, business, or cell phones as soon as they occur.

STUDENT ACCIDENT INSURANCE

Brochures for this optional accident insurance are sent home with students the first week of school.

V. Appoquinimink 2007 / 2008 School Calendar

AUGUST 2007

14-16 New Teacher Orientation
 20 Alfred G. Waters School Dedication, 8-10 AM
 20-23 Employee Staff Development
 22 Gr. 6 Open House
 22 Gr. K *Meet the Teacher* – Cedar Lane ECC
 22 Gr. 9 Summer Social, 6:30-8:00 PM
 23 Gr. K *Meet the Teacher*
 Appoquinimink ECC
 23 Elementary Schools *Meet the Teacher*
 27 **Gr. K-12 – First Day of School**
 28 Gr. 7-8 Open House
 31 **Schools/Offices Closed**

SEPTEMBER 2007

3 **School/Offices Closed – Labor Day**
 5 Gr. 1-5 Open House
 6 Gr. 4-5 Open House
 19 Gr. 10-12 Open House
 20 Gr. 9 Open House
 26 Gr. K Open House – Cedar Lane ECC
 27 Gr. K Open House – Appoquinimink ECC

OCTOBER 2007

1-4 Gr. 9-12 Evening Conferences
 5 Gr. 1-8 Interim Reports
 11-12 **No School Gr. K-12 – Staff Development**
 15-16 Gr. 4-6 DSTP – Science
 16-17 Gr. 10-11 Retest for DSTP
 17 PSAT Testing
 18,19 Gr. 4-6 DSTP – Social Studies

NOVEMBER 2007

1 Gr. 9-12 End of Marking Period
 8 Gr. K-5 End of Marking Period
 12 **Schools/Offices Closed – Veteran's Day**
 13 Gr. 6-8 End of Marking Period
 13 Principal Appreciation Day
 16 **Gr. Pre-K No School – Parent Conferences**
 19-20 **Gr. K-8 No School – Parent Conferences**
 19-20 **Gr. 9-12 No School – Staff Development**
 21 **Gr. K-12 No School – Staff Development**
 22, 23 **Schools/Offices Closed – Thanksgiving Break**

DECEMBER 2007

13 Gr. 7-8 Band Concert – Redding Middle
 17 Gr. 6 Chorus/Band Concert
 Meredith Middle
 18 Gr. 7 Chorus/Band Concert
 Meredith Middle
 18 Gr. 6 Chorus/Band Concert
 Redding Middle
 19 Gr. 8 Chorus/Band Concert
 Meredith Middle
 19 Gr. 7-8 Chorus Concert – Redding Middle
 24-31 **Schools/Offices Closed – Winter Break**

JANUARY 2008

2 **Schools/Offices Closed – Winter Break**
 3 Schools Reopen
 4 Gr. 1-8 Interim Reports
 15 Gr. 10-12 Mid-Terms

16-18 Gr. 10-12 Mid-Term Exams
 (half day schedule)
 18 Gr. 9-12 End of Marking Period
 21 **Schools/Offices Closed – M.L. King, Jr. Holiday**

FEBRUARY 2008

8 Gr. K-5 End of Marking Period
 11-12 Gr. 10-12 Parent Conferences (evenings)
 12 Gr. 6-8 End of Marking Period
 15 **Gr. 10-12 No School – Staff Development**
 18 **Schools/Offices Closed – Presidents Day**
 19 **Gr. K-12 No School – Staff Development**
 20-21 **Gr. K-9 No School – Parent Conferences**
 22 **Gr. K-9 No School – Staff Development**
 19-21 Kindergarten Registration

MARCH 2008

5-6 Gr. 2-10 DSTP – Math
 10-11 Gr. 2-10 DSTP – Reading
 13-14 Gr. 2-10 DSTP – Writing
 20 Gr. 9-12 End of Marking Period
 21-28 **Schools/Offices Closed – Spring Break**
 31 Schools Reopen

APRIL 2008

18 Gr. 1-8 Interim Reports
 21-22 **Gr. K-12 No School – Staff Development**

MAY 2008

1 Senior Prom – High School
 5-9 AP Exams – High School
 12-16 AP Exams – High School
 12-16 Senior Exams – High School
 17 Education Fair – 10AM-2PM
 20-21 Gr. 8 & 11 DSTP – Science
 22 Gr. 12 – Senior Awards
 23 Gr. 1-5 Field Day
 Cedar Lane, Silver Lake & Townsend
 26 **Schools/Offices Closed – Memorial Day**
 28 Gr. 12 Graduation
 28 Gr. 6-8 Talent Development Showcase
 Redding Middle
 29 Gr. 6-8 Talent Development Showcase
 Meredith Middle
 29 Gr. K-5 End of Marking Period
 29 Gr. 1-5 Field Day – Olive Loss
 30 Gr. 6-8 End of Marking Period
 30 Gr. 1-5 Field Day – Brick Mill

JUNE 2008

2-5 Gr. 9-12 Final Exams
 5 Gr. K-12 – Last Day of School (full day)
 9 Last Teacher Day
 16 DSTP Summer School Begins
 23 Tuition-based Summer School Begins

JULY 2008

4 **Schools/Offices Closed – Independence Day**
 14-17 Gr. 10 DSTP Retest
 16-17 DSTP Math Retest
 21-22 DSTP Reading Retest

VI. DELAWARE DEPARTMENT OF EDUCATION AND APPOQUINIMINK SCHOOL DISTRICT POLICIES

The Appoquinimink School District does not discriminate on the basis of race, color, gender, religion, age, disability, marital status, national origin, or other legally protected categories in its educational programs, activities, employment, or student admissions policies or practices. Inquires regarding compliance with the above can be directed to:

Section 504

Contact Kittie Rehrig, Supervisor of Student Services, Appoquinimink School District, 118 South Sixth Street, Box 4010, Odessa, DE 19730. Telephone (302) 376-4111

Section 504 Coordinator's Responsibilities: To coordinate the Appoquinimink School District's efforts to comply with the disability discrimination laws.

Title IX

Contact Matt Fallis, Director of Personnel, Appoquinimink School District, 118 South Sixth Street, Box 4010, Odessa, DE 19730. Telephone (302) 376-4128

Title IX Coordinator's Responsibilities: To coordinate the Appoquinimink School District's efforts to comply with and carry out the District's responsibilities under Title IX, including any investigation of any complaint alleging noncompliance with Title IX or alleging actions which would be prohibited by Title IX.

Use of Tobacco Policy

In an effort to provide a healthier environment for our students and employees, the district is pursuing the goal of a tobacco-free environment. To help in obtaining this goal employees, visitors parents/guardians are not permitted to use tobacco in District Buildings at any time, nor on school grounds, nor in any leased, owned or operated vehicle by the school district. The Superintendent will develop procedures to deal with employees who use tobacco during work time. **(Procedure 3160)**

VII. DELAWARE DEPARTMENT OF EDUCATION
DELAWARE STUDENT TESTING PROGRAM (DSTP)
GENERAL RUBRIC FOR WRITING - ALL GRADES

The following characteristics determine the success of the response in meeting the needs of the audience and fulfilling the writing purpose.

Score of 5	Score of 4	Score of 3	Score of 2	Score of 1
<p>Score point 5 meeting all the criteria listed in score point 4. In addition, a paper receiving this score shows an exceptional awareness of readers' concerns and needs.</p> <p>The student may have shown an exceptional use of:</p> <ul style="list-style-type: none"> • Development strategies specific to the purpose for writing • Distinctive style, voice tone • Literary • Devices • Compositional Risks 	<p>Unified with smooth transitions, a clear and logical progression of ideas, and effective introduction and closing. Sufficient, specific, and relevant details that are fully elaborated. Consistently complete sentences with appropriate variety in length and structure. A consistent style with precise and vivid word choice. Few, if any, errors in standard written English that do not interfere with understanding.</p>	<p>Generally unified with some transitions, a clear progression of ideas, and an introduction and closing. Specific details but may be insufficient irrelevant, or not fully elaborated. Generally complete sentences with sufficient variety in length and structure. Some style and generally precise word choice. Some errors in standard written English that rarely interfere with understanding.</p>	<p>Minimally unified and may lack transitions or an introduction or closing. Some specific details but may be insufficient, irrelevant and/or not elaborated. Some sentence formation errors and a lack of sentence variety. Sometimes general and repetitive word choice. Several kinds of errors in standard written English that interfere with understanding.</p>	<p>Lacks unity. No or few specific details that are minimally elaborated. Frequent and severe sentence formation errors and/or a lack of sentence variety. Often general repetitive, and/or confusing word choice. Frequent and severe errors in standard written English that interfere with understanding.</p>

Non-scorable responses:

- Blank
- Off topic
- Written in a language other than English
- Refusal
- Illegible
- Insufficient

Sample DSTP questions and other very useful information regarding the DSTP are available at the Delaware Department of Education website – www.doe.state.de.us under “Frequently Requested Information” – “Delaware Student Testing Program” – “Sample Items” .